



## **PaintTech Training Academy Ltd Course Terms and Conditions**

It is important that you read these terms before accepting. Once accepted, you will enter into a legally binding contract between you (the Client/Attendee) and Us (the Contractor/Academy/Course Provider): PaintTech Training Academy LTD of which you and we will be required to abide by.

### **1. Registration**

- a. In order to attend the course, you will be required to register with PaintTech Training Academy for a specific course.
- b. No registration will take effect until the full payment for the course has been received.
- c. You will be able to register and pay for the course either by telephone or online.
- d. By accepting these terms, individuals waive their statutory right to a 14-day cooling off period.
- e. If you are unable to attend the course on your chosen date, you should notify ASAP. Please see our cancellation and Fee & Refund policies for further details and clarification (see Cancellations).
- f. No refunds will be provided unless the Contractor is unable to fulfil their requirements by providing you with a course due to unforeseen events that prevent future courses from taking place.
- g. We reserve the right to refuse registration for any reason.

### **2. Fees and Payment**

- a. We require an upfront fee of at least 50% of the final sum for registration on our longer courses. (over 8 hours) the final 50% will be required at least seven (7) days in advance of the course beginning, unless otherwise agreed.
- b. We require the full amount to be paid immediately upon registering for our shorter courses (less than 8 hours).
- c. On some occasions, the level of skill of the attendees will dictate the length of the course resulting in it not being as long as advertised. However, no refund will be provided; the client understands that the fee is for the course, not the time.

### **3. Cancellations and Transference**

- a. If for any reason, the provided date of the course is no longer suitable, you should notify the Contractor in writing. Please see our cancellation and Fee & Refund policies for further details and clarification.

- b. If the Contractor is unable to provide the course due to unforeseen events on the Contractors behalf, a full refund will be given.
- c. Clients may transfer their placement on the course with the written permission of the Contractor. Please refer to our Fee & Refund policies for further details and clarification of the fees applicable.
- d. Identification will be required upon attending the course. If no identification is possible, you will be asked to reschedule the course date.

#### **4. Account and Data Protection**

- a. Once payment has been received, you will be provided with account details and a secure password to access the Contractor's website in order to access any online material.
- b. Account and password details must be kept secure. The contractor will bear no liability for cost and/or injury due to any account information that is not kept secure by the Client.
- c. Accounts may be revoked at any time at the discretion of the Contractor.
- d. All information shared with the Contractor will be kept secure, in line with our Data Protection Policy. Details of which can be requested by email.
- e. If the account is misused in any way, or any intellectual property is copied or shared through misuse of the account, the Client to whom the account was used to take the information will be solely responsible for any civil action taken by the Contractor.
- f. Account information can be reset by the Course Administrator and/or the Contractor.
- g. The Contractor will use your information for marketing purposes, unless you otherwise object, however we will not share it with anyone outside the Company. You may opt out of marketing correspondence at any time.
- h. Your information will be shared in line with the education act and for purposes of registering learners with awarding bodies and CITB. Further details are noted on the registration forms you complete on arrival.

#### **5. Special Requirements and Obligations for Training**

- a. The Client should notify the Contractor of any special requirements, such as disability access, however, it is understood, that the course may restrict some activities, however, the Contractor will endeavor to put reasonable adjustments in place in order to fulfil an attendee's requirements as much as possible. Please note that there may be a fee incurred depending on the circumstances. For example, an interpreter or sign language professional.
- b. Clients are understood to have a basic competence in the trade, and it is up to the attendee to ensure the course is suitable for their skill level.
- c. Clients will be provided disposable PPE where necessary, however, it is advised that you should wear appropriate clothing and footwear to the course. Depending on stock levels there will be an opportunity to purchase respiratory equipment on arrival.

- d. Light Refreshments are included during the course; therefore, any dietary requirements must be mentioned when booking.
- e. Attendees will be provided with a briefing on housekeeping rules, such as toilet facilities and emergency exits. Any fire alarm drills will also be provided. Attendees must, therefore, follow the housekeeping rules of the building where the course is taking place.
- f. The Academy will endeavor to present the course material consistent with professional standards within the industry and with reasonable care and skill.
- g. The Client's will exercise reasonable care and skill with any hardware that the Academy provides. Any damages through neglect or recklessness on the part of the Client must be paid for.
- h. Attendees must not be under the influence of any narcotics or alcohol and must conduct themselves in an acceptable manner.
- i. The Contractor reserves the right to refuse entry to and remove persons who do not comply with these requirements from the course.
- a. Any verbal or physical abuse will not be tolerated on the Course Providers or other attendees. Should any abuse be given, those doing so will be expelled from the Academy and refused entry to future courses. We reserve the right to extend this to all other members of that individual's company. We will also pursue civil or criminal proceedings if necessary.

## **6. Terms Relating to Our Website and Intellectual Property**

- a. We are the owner of all intellectual property rights on our Site, the material published on it and in the Courses we provide. Those works are protected by copyright and other laws around the world.
- b. You must not use or make any illustrations, photographs, video, graphic or other content from our site or during the courses in any way without our express permission.
- c. Whilst we will endeavor to ensure our Site remains secure, we do not guarantee that our Site, or any content on it will always be available, accurate, error-free, uninterrupted, or secure. We do not accept any liability arising from any errors, omissions, interruptions or delays or any ongoing obligation or responsibility to operate and provide our Site (or any particular part of it).
- d. We may suspend or withdraw or restrict the availability of all or any part of our Site at any time. We will try to give you reasonable notice of any suspension, withdrawal, or restricted availability.
- e. You will not use our Site for illegal purposes, and you will not upload any viruses or other harmful material to our Site. Do not access or change our Site's code. We try our best to make sure that no viruses or other harmful material enter our Site, but we cannot guarantee that this will always be the case. If someone does manage to upload a virus or other harmful material onto our Site, we will not be liable to you for any losses or damage you suffer. We recommend that you use virus protection software.
- f. You may link to our Site, provided you do so in a way that is fair and legal and does not damage our reputation. You must not link in any way that suggest any form of endorsement by us. You can only link to websites that you own, and we can request that you withdraw your link at any time, and you must promptly comply.

- g.** The Course Provider is the owner of all intellectual property rights in the Academy and in any material, data, software, text, design, graphics, images, and other content contained in or delivered through the Academy Courses. The Courses provided are protected by copyright and other laws around the world. You must not use the Academy Courses in any way except for your own personal or businesses educational purposes. For example, you are not allowed to copy, modify, resell, or redistribute the Academy course.
- h.** In undertaking this course, you agree that you will not set up, or divulge any information to another entity with which competes directly with PaintTech Training Academy.

## **7. General Terms**

- a.** This agreement and the terms within constitute a legal contract when agreed by the Client and are governed by English Law.
- b.** If any term or provision of this agreement is at any time held to be void, invalid or unenforceable, then it shall be treated as changed or reduced, only to the extent minimally necessary to bring it within the laws of that jurisdiction and to prevent it from being void and it shall be binding in that changed or reduced form. Subject to that, each provision shall be interpreted as severable and shall not in any way affect any other of these terms.